Job description checklist[1]

Type of job	
Responsibilities	
Qualifications	
Experience	
Skills	
Personality	
Other aspects	

[1] This worksheet is taken from *Young Entrepreneurs*, Ernst Klett Verlag GmbH, Stuttgart 2002, p. 21.

Job description checklist[2]

Type of job	
Responsibilities	
Qualifications	
Experience	
Skills	
Personality	
Other aspects	

[2] This worksheet is taken from *Young Entrepreneurs*, Ernst Klett Verlag GmbH, Stuttgart 2002, p. 21.